



**Minutes of the Ascension Parish Tourism Commission
Regular Board Meeting
August 14, 2018**

Agenda Item #1 - Call To Order/Pledge/Roll Call

Meeting called to order by Chairman, Rae Milano

Present: Rae Milano, Craig Walling, Randall LeJeune, Jeanne St. Germain, Mike Bonfanti and Al Schof

Absent: Scott Duplechein

Also Present: Tracy Browning, Michael Calabro, and Sally Diez (Diez, Dupuy & Ruiz)

Agenda Item #2 Public Sign in Period

No Sign-In's

Agenda Item #3 Induction of new appointed Board Member

Michael Calabro inducted new Board Member, Michael Bonfanti to the Board.

Agenda Item #4 Approval Agenda

A motion was made to approve the agenda.

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed

Agenda Item #5 Audit Review (Diez, Dupuy & Ruiz)

Sally Diez, with Diez, Dupuy & Ruiz, reviewed the Financial Statements and Statewide Agreed Upon Procedures as of December 31, 2017 and reported no findings. Ascension Parish Tourism Commission had a clean audit. Occupancy in 2017 was down compared to 2016 due to the flood elevated hotel stays. It was noted that advertising expenditures and support funds program increased in 2017 over 2016. A motion was made to accept the Financial Statements and Statewide Agreed Upon Procedures as of December 31, 2017.

Motion by Craig Walling

Second by Jeanne St. Germain

(0) NAYS

Motion passed

Agenda Item # 6a Approval of Regular Board Meeting Minutes 7-10-18

The minutes from the Regular Board Meeting on July 10, 2018 were reviewed by the Board and a motion was made to approve the minutes.

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed

Agenda Item # 7b Finance Committee Report - Approve Financial Reports

The Finance Chairman reviewed the current 2018 Financial Statements including the Profit & Loss Budget vs. Actual, Balance Sheet and Support Funds with the Board. A motion was made to approve the current 2018 Financials.

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed



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Agenda Items #8 Support Funds Application –LA Classic Wrestling Tournament

The Board reviewed the application from the LA Classic Wrestling Tournament requesting \$10,000 to operate the tournament, subsidize food costs, wrestling officials, awards, insurance and overhead expenditures. The LA Classic Wrestling Tournament is returning to Lamar Dixon for the second year January 18-19, 2019. In 2018 they had 56 schools with over 400 athletes and 100 coaches participate. 37 out of 56 came from outside Baton Rouge including two from out of state. A motion was made to approve \$10,000 for LA Classic Wrestling Tournament pending a Cooperative Endeavor Agreement is signed.

Motion by Craig Walling
Second by Randy LeJeune
(0) NAYS
Motion passed

Agenda Items #9 Support Funds Application – Jambalaya Cup Soccer Tournament

The Board reviewed the application for the Jambalaya Cup Soccer Tournament requesting \$15,000 to promote the event across the gulf coast region soccer clubs; supply referees & coaches with a hospitality tent with food, drinks and seating; supplies for the event such as portable restrooms, golf carts for referees and other items. In 2018 the tournament had 78 teams registered with 20 more than 1.5 hours away. A booking company was used which 40 rooms were booked through. A motion was made to approve the \$7,500 for the Jambalaya Cup Soccer Tournament pending a Cooperative Endeavor Agreement is signed.

Motion by Mike Bonfanti
Second by Craig Walling
(0) NAYS
Motion passed

Agenda Item #9 Discussion

none

Agenda Item #12 Chairman’s Comments

The Chairman reviewed the committee appointments and reported that the Executive Director will be notifying Finance and Personnel committees over the next month to get an adequate date for meetings.

Agenda Items #13 Executive Director’s Report

The Executive Director reported to the Board of recent meetings, updates on projects and upcoming events on the Executive Director’s Report.

Adjourn:

Motion by Craig Walling
Second by Randy LeJeune
(0) NAYS
Motion passed

Rae Milano, Chairman

Randall LeJeune, Secretary/Treasurer

Date _____

Date _____