



**Minutes of the Ascension Parish Tourism Commission
Regular Board Meeting
April 10, 2018**

Agenda Item #1 - Call To Order/Pledge/Roll Call

Meeting called to order by Board Chairman, Rae Milano

Present: Rae Milano, Randall LeJeune, Craig Walling, Al Schof and Jeanne St. Germain

Absent: Scott Duplechein

Also Present: Chris Holmes, Tracy Browning and Michael Calabro

Agenda Item #2 Public Sign in Period

No Sign-In's

Agenda Item #3 Approval Agenda

A motion was made to approve the agenda.

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed

Agenda Items #4 Support Funds Application – Louisiana Outdoor Writers Association (Vote)

Chris Holmes submitted a Support Funds Application for hosting a reception for the opening of the 73rd LOWA Conference to be held in Ascension Parish for the first time. A motion was made to approve the Support Funds request of up to \$1,000 for the opening reception of the LOWA Conference to be paid directly to the vendor or location of the event.

Motion by Craig Walling

Second by Jeanne St. Germain

(0) NAYS

Abstain by Scott Duplechein

Motion passed

Agenda Items #5 Interpretive Direction LLC Presentation-David Guiney (Vote)

The Executive Director read the introduction for David Guiney then David presented his prospectus via video conference for the Wayside Exhibit Project for Donaldsonville from his recent visit. David's report identified seven locations for wayside panels in Donaldsonville. He also shared a timeline for the project and estimated cost including planning, design and production of seven 24"x60" exhibits, photography, travel expenses and audio stations. A motion was made to approve the estimated expenses for the project at \$56,480 and the seven locations upon acceptance by the Mayor of Donaldsonville.

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed

Agenda Item # 6 Approval of Regular Board Meeting Minutes 3-13-18 (Vote)

The minutes from the Regular Board Meeting on March 13, 2018 were reviewed by the board and a motion was made to approve the minutes.

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed

Agenda Item # 7 Finance Committee Report - Approve Financial Reports (Vote)



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The Finance Chairman reviewed the current 2018 Financial Statements including the Profit & Loss Budget vs. Actual, Balance Sheet and Support Funds with the Board. A motion was made to approve the current 2018 Financials.

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed

Agenda Item #9 Discussion

None

Agenda Item #10 Chairman’s Comments

None

Agenda Items #11 Executive Director’s Report

The Executive Director updated the Board with a Director’s Report.

Adjourn:

Motion by Craig Walling

Second by Al Schof

(0) NAYS

Motion passed

Rae Milano, Chairman

Randall LeJeune, Secretary/Treasurer

Date _____

Date _____